

EXCAVATOR JOB DOCUMENT

THINK SAFETY AND CUSTOMER SERVICE

Date: _____

Employees (PRINT): _____

Equipment: _____

Time Arrived: _____ Time Departed: _____

Specific Location/Address: _____

Customer Name: _____ Customer Phone number: _____

Answer all questions about work performed:	YES	NO	N/A
Contact OKIE811 at least 48 hours in advance, excluding date of notification, weekends, and legal holidays?			
Was the proposed excavation marked with white paint or flags?			
Contacted OKIE811 with an emergency ticket?			
If so, how long did you wait before excavation? <1h, 1h, 2h, 3h, 4h, 6h, >8h			
Waited for facility operators to mark facilities?			
Checked for positive responses from facility operators?			
If so, did all facility operators respond?			
If not, did you contact OKIE811 to notify them of unresponsive facility operator?			
Did you waited until the "work to begin" date and time to excavate?			
Pictures taken of locate marks pre-excavation?			
Took precautions to preserve locate mark and keep them visible through excavation?			
Identified the facilities' precise location and direction of travel?			
Pictures taken of the soft dig method identifying facilities' precise location and direction of travel?			
Underground facilities struck or damaged?			
If so, did you contact OKIE811 notify them of damage?			
If damaged occurred, was it safe to take pictures?			
If so, did you take pictures of damage?			
Excavation less than 5 feet deep?			
If not, were steps taken to prevent collapse (trench box, shoring, benching, sloping)?			
If so, was equipment safety inspected before use?			
Excavation less than 4 feet deep?			
If not, were there means of egress (ladders, steps, ramps)?			
Locate ticket was on site and available for review?			

TURN TO BACK →

OKIE811 Locate ticket number: _____

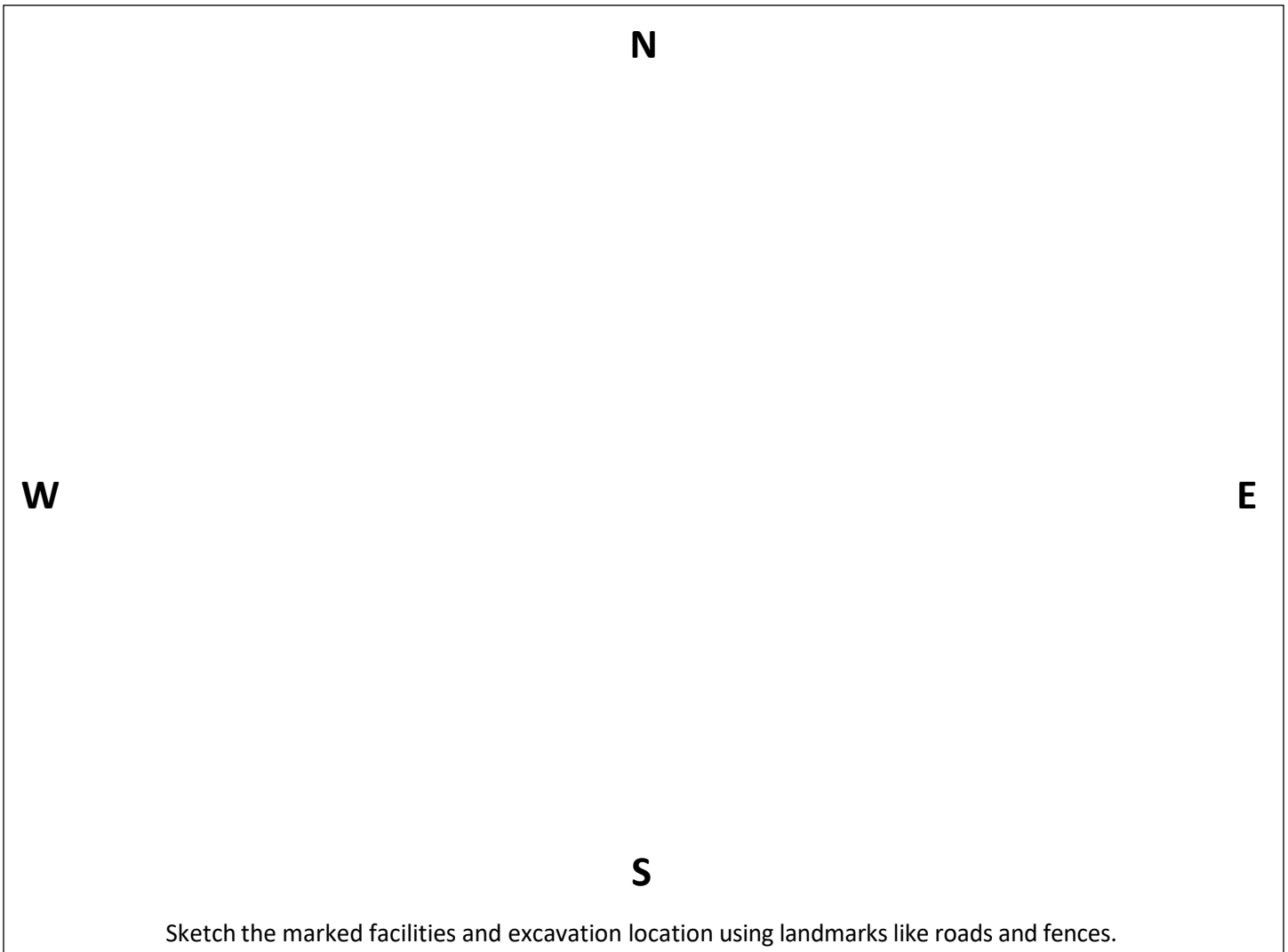
Description of work performed: _____

Dimensions of the excavation - Length: _____ ft Width: _____ ft Depth: _____ ft

If any, what safety equipment/PPE was used (trench box, shoring, hard hats, etc.): _____

Describe any unmark facilities in the area: _____

Describe any facilities that were not marked correctly: _____



N

W

E

S

Sketch the marked facilities and excavation location using landmarks like roads and fences.

